

# ASKHAM BRYAN PARISH COUNCIL

## MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 19<sup>th</sup> August 2021 at 7pm in the Village Hall

**PRESENT:** Councillor Andrew Steele (Chair)  
Councillors Julie Barber Kirsty Smahon Kathryn Smith

**In attendance:** Ward Cllr. Hook and the locum Clerk.

The Chair welcomed everyone to the meeting.

**1 APOLOGIES:** Cllrs. Dawson, Peers and & Walker

**2 DECLARATIONS OF PECUNIARY INTEREST:** None

### **3 PUBLIC PARTICIPATION**

No members of the public were in attendance.

## **4. TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE PARISH COUNCIL (PC) HELD ON 29<sup>th</sup> JULY 2021.**

It was **resolved** that the minutes of the meeting of the PC held on 29<sup>th</sup> July 2021 having been circulated, be approved and that the Chair be authorised to sign.

## **5. PLANNING**

### **a. Planning Applications Received**

- i. 21/01845/TCA - The Old Cottage, 72 Main Street - Fell 1no. Sycamore; crown lift by 5m, reduce by up to 2m Beech - tree works in a Conservation Area.
- ii. 21/01783/FUL - Modular Buildings To North Of Conference Hall Askham Bryan College - Retention of 2no. modular buildings to provide 3no. classrooms with WC facilities (for a period of three years)
- iii. 21/01784/FUL - Modular Buildings Askham Bryan College - Retention of 3no. temporary modular buildings to provide 6no. classrooms with WC facilities (for a period of three years).

There were **no objections** to any of these although it was noted that reason given for felling the sycamore (the roots lifting the path) equally applied to half the trees on Main Street.

### **b. Planning Decision Notices Received**

- i. 20/01923/FULM - Land Comprising Field West Of Askham Bryan College York Road To Westfield Cottages Askham Bryan York - Erection of 2 no. cattle buildings, 1 no. hay/straw storage building, 1 no. enclosure, 2 no. tanks, and hardstanding for use as a beef rearing unit. Approved subject to conditions.
- ii. 21/01627/TCA – Tuevais, 101 Main Street - Fell group of Conifer trees in a Conservation Area - Approved

It was noted that both of the above had been approved.

## **6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT**

It was noted that there were two crimes including another at the Nurseries Caravan Park involving theft of bicycles. The caravan park had been forced to introduce additional security measures as a result with the erection of a perimeter fence. The other crime related to the theft of a wheelie bin, tarpaulin and table.

## 7 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook reported that she was meeting Dave Meigh, Operations Manager, City of York Council (CYC) at 10am the next day at Askham Bryan pond to discuss the CYC pollinator strategy.

She reported that there would be a feature in the next publication of Focus showing her and Ward Cllr. Barker alongside the wildflower meadow in the new community woodland.

Although the previous PC meeting had decided not to pursue a wildflower meadow at this stage, Ward Cllr. Hook encouraged the PC to apply for additional Ward Committee funding.

It was noted that some potholes on the A1237 had been filled which fell short of the expected resurfacing work.

## 8 OTHER MATTERS

### 8.1 Making access to the Recreational Area safe from illegal entry and making the access more user friendly for all.

An email from Ward Cllr. Hook had alerted the PC to the risk of unauthorised encampments after this had happened in a nearby parish. It was resolved that a maximum budget of £600 be set for finding a solution which would prevent unauthorised encampments but not restrict push chair access. Ward Cllr. funding may be available. Ward Cllr. Hook would seek advice from Dave Meigh the next day and would email Cllr. Paula Widdowson.

### 8.2 Equipment for the redevelopment of the Recreation Area

Cllr. Smahon reported that she had contacted six contractors about the equipment for the redevelopment of the Recreation Area. Each had been sent a summary document and the layout and plans. None had replied and she had had to chase them following which she managed to get three responses, none had quoted against the specifications. Cllr. Smith had a contact a Bilborough PC and would try to get three names.

There was a query about the decision made at the previous meeting to remove the mound where the slide used to be. Cllr. Steele had had a quotation for £338 + VAT for an eight-ton machine with one driver for one day. There was a query whether the mound was entirely made up of topsoil whether it was made up of rubble with topsoil only at the surface. There was a demand for topsoil and there was therefore an opportunity to sell it. Various names were put forward as people who might know how the mound was originally built. Cllr. Smahon would provide Cllr. Steele with details of suppliers of topsoil.

### 8.3 Natural Environment Committee.

It was **resolved** that the Natural Environment Committee be formed consisting of members Lisa Marriott (Chair), Jan Bennett, Elizabeth Dobie, Jo Fell, David Hartley and Kathryn Nolan plus Cllr. Barber. They would operate within the agreed terms of reference.

## 9 FINANCE

### 9.1 Bank Reconciliation

Since the last meeting, there had been income of £285 (being the sale of the slide) and payments totalling £1,635.11

### 9.2 Report of invoices to be paid

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/06/21 to 30/06/21 plus deductions payable to HMRC.
- DeWalt Thin Metal Cutting Discs - 125 x 1.0 x 22.2mm – Toolstation - £7.98 + £2 VAT.

## **10 CORRESPONDENCE**

A list of correspondence received since the last meeting (items 257-264) had been circulated and the contents noted.

## **11 ACTION TRACKER**

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. The Clerk reported on the progress of the demand from the solicitors acting for York Diocese Board of Finance Limited. He had asked if this could be paid annually rather than once a decade and had pursued a reply on more than one occasion – the most recent being on 8<sup>th</sup> July 2021 and felt that no further action should be taken until the Diocese Board of Finance or their agents replied.

The deadline for the next village newsletter was the following day. Content for the article from the PC was suggested including introducing Cllr. Dawson and a top-level summary of recent meetings including a feature on the Natural Environment Committee and the launch of the new website.

## **12 DATES OF MEETINGS FOR 2021**

The next PC meeting would be 16 September 2021 at the Village Hall at 7pm. Cllr. Smahon offered her apologies.

The schedule of meetings following the third Thursday of the month pattern is 21 October and 18 November.

The meeting closed at 8:08pm.

Signed

Chairman  
16 September 2021